

the market

EMPLOYMENT APPLICATION

Date of Interview (Mo/Day/Yr)

APPLICANT INFORMATION	
Full Name:	How were you referred to us?)
Address:	City, State, Zip Code:
Home Phone:	Cell Phone:
Email Address:	If you are under 18 years of age, can you provide a work permit? Yes No
High School Name and City/State:	Last Year Completed:
College Name and City/State:	Last Year Completed:
Are you a U.S. Citizen or otherwise legally able to work in the U.S.? Yes No	

Proof of employability will be required of all applicants hired.

Position Desired:	Salary Requirements:						
Looking for: Full Time Part Time	Date Available to Start:						
Availability (State all hours you will be able to work in the chart below)							
	MON	TUES	WED	THURS	FRI	SAT	SUN
FROM							
TO							

EMPLOYMENT HISTORY (Current or most recent employer first)	
Employer Name and Address:	
Dates Of Employment: From to	Name of Supervisor:
Starting Position and Salary:	Ending Position and Salary:
Summary of Responsibilities:	
What did you LIKE about this job?	What did you DISLIKE about this job?
Reason for Leaving:	
May we contact this employer for a reference?: Yes No	

EMPLOYMENT HISTORY (Cont'd)	
Employer Name and Address:	
Dates Of Employment: From _____ to _____	Name of Supervisor:
Starting Position and Salary:	Ending Position and Salary:
Summary of Responsibilities:	
What did you LIKE about this job?	What did you DISLIKE about this job?
Reason for Leaving:	
May we contact this employer for a reference?: Yes No	
Employer Name and Address:	
Dates Of Employment: From _____ to _____	Name of Supervisor:
Starting Position and Salary:	Ending Position and Salary:
Summary of Responsibilities:	
What did you LIKE about this job?	What did you DISLIKE about this job?
Reason for Leaving:	
May we contact this employer for a reference?: Yes No	

In answering the following questions, you may omit any information or answer "no record" with regard to any conviction for which there is a sealed record on file. (If answering yes, please give details and dates.)

1. Have you ever been convicted of a felony? Yes No
2. Have you been convicted of a misdemeanor in the last five years? Yes No

The facts set forth in my application for employment are true and complete. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. I agree that all individuals supplying information about me, for reference purposes, are released from liability. If a job opportunity is offered, I shall comply with all uniform requirements. I understand that job responsibilities often include counter work, product preparation and cleaning duties.

Signature of Applicant

Date

Selection of employees will be on the basis of occupational qualification, education and character without regard to age, gender, race, creed, color, national origin or handicap. MA applicants: It is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.